



Privacy Policy

MFF Capital Investments Limited
ACN 121 977 887

Document Owner	Board
Dated	24 June 2016
Version	2.0

Document Control

Version	Status	Issue Date	Author	Details
1.0	Initial	6 August 2014	Company Secretary	Initial Policy
2.0	Final	24 June 2016	Risk & Compliance	Contact details amended

Review & Sign Off

Name	Requirement	Date	Signature
Board Audit & Risk Committee	Noting	31 July 2014	
Board	Approval	6 August 2014	
Legal, Risk & Compliance	Approval	24 June 2016	

Index

	MFF Capital Investments Limited Privacy Policy
1	Introduction
2	Collection, use and disclosure of personal information
3	Accessing and correcting personal information
4	Protection of personal information
5	Complaints
6	Periodic Review

MFF Capital Investments Limited

Privacy Policy

1. Introduction

At MFF Capital Investments Limited ("MFF") your privacy is important to us.

This privacy policy explains how we collect, hold, use, disclose and protect personal information.

2. Collection, use and disclosure of personal information

Personal information about you is collected and used by MFF to establish, administer and manage the administration of its issued securities.

MFF uses third party service providers and your personal information is disclosed and used by these service providers. MFF uses Boardroom Pty Limited to perform registry services and has contractual arrangements with Boardroom Pty Limited to ensure that it complies with privacy laws when dealing with your personal information. A copy of Boardroom Pty Limited's privacy policy can be accessed through their website at www.boardroomlimited.com.au

MFF also uses your personal information to comply with Australian taxation laws and all other applicable laws; and discloses personal information to various law enforcement agencies, regulatory authorities and governments.

Personal information may also be used for secondary purposes such as for the provision of promotional and marketing material. Individuals can notify MFF at any time if they do not wish to receive such materials or information. Where MFF collects your personal information for a specific purpose not contemplated in this Privacy Policy, MFF will provide you with a collection notice which explains the primary purpose and any related secondary purposes for which your personal information is being collected.

We do not actively seek to collect sensitive information (for example health information or information about any criminal record), unless it is necessary for our business purposes. If we do have to collect sensitive information, we will only collect, use and disclose it in accordance with privacy laws.

3. Accessing and correcting personal information

If you require access to, or wish to update your personal information, please contact our Privacy Officer:

Privacy Officer
MFF Capital Investments Limited
Level 36, 19 Martin Place, Sydney, New South Wales, 2000
Tel: + 61 2 9235 4888
Email: privacy@magellangroup.com.au

If you believe that the personal information we hold is inaccurate, incomplete or out-of-date, you should contact us to correct this information.

We will endeavour to promptly update any personal information that is inaccurate, incomplete or out-of-date. If we do not agree that the personal information is inaccurate, incomplete or out-of-date, we will notify you in writing of our reasons to refuse any corrections. We will also notify you of what you can do if you are not satisfied with our response.

4. Protection of personal information

We take all reasonable steps to protect your personal information from misuse, loss, unauthorised access, interference, modification or disclosure.

We have physical, electronic and procedural safeguards to protect your information which is held by us. For example, your personal information is stored in secured office premises, in electronic databases requiring logins and passwords for access and/or at one of our secured warehouses. Access to information stored electronically is restricted to staff whose job purpose requires access. We require all staff to maintain the confidentiality of customer information.

We use secure methods to destroy or de-identify any personal information as soon as the law permits, provided the information is no longer needed by us for any purpose. Ordinarily, for information about a particular account, we destroy the information seven years from the date you close the account.

5. Complaints

If you have any questions, concerns or complaints about this privacy policy or our practices relating to the handling of personal information please contact our Privacy Officer:

Privacy Officer
MFF Capital Investments Limited
Level 36, 19 Martin Place, Sydney, New South Wales, 2000
Tel: + 61 2 9235 4888
Email: privacy@magellangroup.com.au

We will try to answer any questions you may have, correct any error on our part or resolve any complaint that you may have about our information handling practices. If we do not resolve a complaint to your satisfaction, you may refer the matter to the Australian Information (Privacy) Commissioner (see www.oaic.gov.au).

6. Periodic Review

This Privacy Policy will be periodically reviewed by the Company Secretary. The review will occur no less than annually, or when significant regulatory change occurs.